



K.S.R.COLLEGE OF ENGINEERING

(An Autonomous Institution, Approved by AICTE, New Delhi & Affiliated to Anna University)

K.S.R. Kalvi Nagar, Tiruchengode- 637 215,
Namakkal District, Tamilnadu

Ph:04288-274213, FAX:04288-274757, Email:principal@ksrce.ac.in

Date: 02.08.2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING

Minutes of the Academic and Administrative Meeting of IQAC of held on 02.08.2022 at 11.30 a.m. in the IQAC Cabin, A-Block, Main Building.

MEMBERS PRESENT

1. Dr. P. Senthilkumar, Principal-Chair person
2. Dr. E. Baby Anitha, ASP/CSE – Member
3. Dr. C. Anand, Prof/CSE – Member
4. Mr. R. Veeramani, ASP/ECE – Member
5. Mr. P. Rajasekar, AP/Maths - Member
6. Dr. C. Gowrisankar, Prof./EEE- Member
7. Dr. P. Sudha, Professor/ Civil – Member
8. Dr. V. Ravi, Professor/ EEE – Member
9. Dr. E. Vani, ASP/ EEE – Member
10. Mr. S. Elango, AP/SFE - Member
11. Dr. M. Vijayakumar, AP/EEE - Member
12. Dr. D. Gowrisankar, AP/Eng - Member
13. Dr. R.V.M. Rangarajan, IQAC Coordinator & Convener

At the outset, Dr. P. Senthilkumar, Principal, KSRCE and Chairperson, IQAC Committee extended a cordial welcome to all the members. He requested Dr. R.V.M. Rangarajan, IQAC Coordinator to conduct the meeting and to take up the agenda for discussion.

The coordinator, IQAC gave a brief presentation on the constitution, guidelines of the IQAC and its role. The IQAC cell was formed as per the regulations as prescribed by the NAAC.

The aim of the cell is to initiate measures to channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

AGENDA:

1. Planning for Monthly Internal Auditing.
2. Formation of committees for SSR preparation.
3. Formation of committees for IIQA preparation.
4. Faculty skill Development Programmes.
5. Students Skill Development Programmes.
6. Roles and Responsibilities of Mentors.
7. External Academic and Administrative Auditing.
8. ERP implementation and execution
9. Board of Studies Meeting.
10. Governing Body Meeting.
11. Remedial measures for weak students.
12. Editing of Annual Quality Assurance Report (AQAR – 2020-21) submission.

DISCUSSIONS:

The minutes of the Previous IQAC meeting and the action taken report were presented and approved by the members.

Agenda 1:

Planning for Regular Monthly Internal Auditing was discussed.

Resolution:

It was resolved and approved that, the regular monthly internal auditing will be conduct 10th of every month with effect from June 2022-23 onwards.

Agenda 2:

Formation of committees for SSR Preparation.

Resolution:

It was resolved and approved the committees formed by the IQAC Coordinator with the consideration of the Principal. Criterion wise committees with HoDs will act as the chairman and

two senior most faculty as members of the concern committee. The Chairman of the committee are requested to submit the data along with the proper evidences on 20/06/2022.

Agenda 3:

Formation of committees for IIQA Preparation.

Resolution:

It was resolved and approved the committees formed by the IQAC Coordinator with the consideration of the Principal. The Chairman of the committee are requested to submit the data along with the proper evidences on 20/06/2022.

Agenda 4:

Discussion made on Faculty development programme (FDP).

Resolution:

It was resolved that, faculty contribution is the backbone of the institution, the management is kind enough to support the faculty to enhance the research activities by giving seed money for the improvement of the self and Institution to raise up at the greater heights. A web portal has been development to update the faculty contribution in the Web link : ksrce.wsplhosting.com.

Agenda 5:

Discussion made on Students Skill Development Programmes (SSD).

Resolution:

It was resolved that, Students are encouraged for the self development and research activities to promote higher studies, the institute has been created a web portal for the students achievements in the weblink : www.ssd.ksrce.ac.in

Agenda 6 :

Discussion of the Roles and Responsibilities of Mentors.

Resolution:

It was resolved and approved that the, faculty are involved in the process of mentoring, every mentor is allotted with 20 students to take care of them. The responsibilities of the mentors are to provide career counseling, remedial coaching and motivation. The mentor also contacts and meets the parents of his / her mentees to discuss their

progress and / or any other matter, as and when required.

Agenda 7:

Discussion made on conduct of External audit for Academic and Administrative Audit in the month of May 2022.

Resolution:

It was resolved and approved to conduct the Academic and Administrative Audit during the first week of May 2022.

Agenda 8:

Implementation of ERP - Entrepreneur Resource Planning and Execution.

Resolution:

It was resolved that the ERP coordinators for the concerned committees will be responsible to promote institutional functioning towards quality enhancement of academic and administrative performance through ERP of the institution.

Agenda 9:

Discussion was made on conducting Board of Studies meeting.

Resolution:

It was resolved and approved, the Board Studies Meeting of all the departments will be conduct before end of Month of October 2022.

Agenda 10:

Discussion was made on conducting Governing Body meeting.

Resolution:

It was resolved and approved, the Governing Body Meeting will be conduct before the end of Month of December 2022.

Agenda 11 :

Discussion on Remedial measures for weak students.

Resolution:

It was resolved that, all the departments to make an Remedial measures to conduct evening coaching classes for the improvement of the students academic activity.

Agenda 11:

Discussion on Editing of Annual Quality Assurance Report (AQAR – 2020-21) and resubmission.

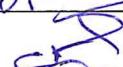
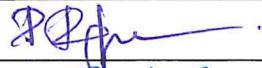
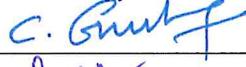
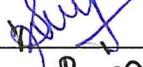
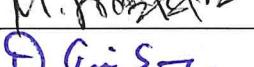
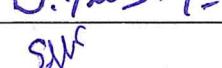
Resolution:

It was resolved that, the commands made on AQAR-2020-21 will be rectified and resubmit on or before end the April 2022.

Conclusion:

The IQAC Coordinator thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future endeavors of IQAC.

The Principal thanks all the members of the IQAC Committee members for their valuable suggestions and coordination.

S.No.	Name of the Members with Designation	Signature
1	Dr. E. Baby Anitha, ASP/CSE – Member	
2	Dr. C. Anand, Prof/CSE – Member	
3	Mr. R. Veeramani, ASP/ECE –Member	
4	Mr. P. Rajasekar, AP/Maths - Member	
5	Dr. C. Gowrisankar, Prof./EEE- Member	
6	Dr. P. Sudha, Professor/ Civil – Member	
7	Dr. V. Ravi, Professor/ EEE – Member	
8	Mr. S. Elango, AP/SFE - Member	
9	Dr. M. Vijayakumar, AP/EEE - Member	
10	Dr. D. Gowrisankar, AP/Eng - Member	
11	Dr. E. Vani, ASP/ EEE – Member	


IQAC COORDINATOR


PRINCIPAL



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Date: 10.10.2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING

Minutes of the First IQAC Meeting of held on 10.10.2022 at 11.30 a.m. in the IQAC Cabin, A-Block, Main Building.

At the outset, Dr. P. Senthilkumar, Principal, KSRCE and Chairperson, IQAC Committee extended a cordial welcome to all the members. He requested Dr. R.V.M. Rangarajan, IQAC Coordinator to conduct the meeting and to take up the agenda for discussion.

The coordinator, IQAC gave a brief presentation on the constitution, guidelines of the IQAC and its role. The IQAC cell was formed as per the regulations as prescribed by the NAAC. The aim of the cell is to initiate measures to channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

AGENDA:

1. Verification of NAAC Criterion Files
2. Research Funding proposals
3. Research grants and consultancy
4. Faculty skill Development Programmes.
5. Students Skill Development Programmes.
6. Planning for Monthly Internal Auditing.
7. Roles and Responsibilities of Mentors.
8. Academic results and action taken for Improvement
9. Research publications and proposals
10. NIRF Participation.

DISCUSSIONS:

The minutes of the Previous IQAC meeting and the action taken report were presented and approved by the members.

Agenda 1:

Discussion made on Verification of NAAC Criterion Files.

Resolution:

It was resolved and recommended that the following HoD's of the departments will act as criterion coordinators.

Criterion	Name	Department
Criterion-I (Curricular Aspects)	Dr. G. Singaravel / HoD	Information Technology
Criterion-II (Teaching, Learning and Evaluation)	Dr. P.S. Periyasamy / HoD	ECE
Criterion-III (Research, Consultancy and Extension)	Dr. V. Revathi / HoD	Civil
Criterion-IV (Infrastructure and Learning Resources)	Dr. A. Rajiv Kannan / HoD	CSE
Criterion -V (Student Support and Progression)	Dr. A.V. Balan / HoD	Mechanical
Criterion-VI (Governance, Leadership and Management)	Dr. S. Ramesh / HoD	EEE
Criterion-VII (Innovations and Best Practices)	Dr. R. Venkatachalam / HoD	Automobile

Agenda 2:

Discussion on Research Funding proposals

Resolution :

Faculty members are requested to apply for proposals from various agencies to upgrade the laboratories.

Agenda 3:

Discussion on Research grants and Consultancy

Resolution:

HoDs are asked to motivate the faculty members to attain the target of consultancy works. Encourage the students and faculty members to present their papers in various conferences and Journals.

Agenda 4:

Discussion made on Faculty development Programmes (FDP).

Resolution:

It was resolved that, faculty contribution is the backbone of the institution, the management is kind enough to support the faculty to enhance the research activities by giving seed money for the improvement of the self and Institution to raise up at the greater heights. A web portal has been development to update the faculty contribution in the Web link : ksrce.wsplhosting.com.

Agenda 5:

Discussion made on Students Skill Development Programmes (SSD).

Resolution:

It was resolved that, Students are encouraged for the self development and research activities to promote higher studies, the institute has been created a web portal for the students achievements in the weblink : www.ssd.ksrce.ac.in

Agenda 6:

Planning for Regular Monthly Internal Auditing was discussed.

Resolution:

It was resolved and approved that, the regular monthly internal auditing will be conduct 10th of every month with effect from July 2022-23 onwards.

Agenda 7 :

Discussion of the Roles and Responsibilities of Mentors.

Resolution:

It was resolved and approved that the, faculty are involved in the process of mentoring, every mentor is allotted with 20 students to take care of them. The responsibilities of the mentors are to provide career counseling, remedial coaching and motivation. The mentor also contacts and meets the parents of his / her mentees to discuss their progress and / or any other matter, as and when required.

Agenda 8:

Discussed about the academic results.

Resolution:

It was resolved the action plan was presented to improve the results. It is planned to conduct monthly review meeting to strengthen the academic improvements.

Agenda 9:

Faculty members are discussed to publish research proposals effectively to get fund.

Resolution:

It was resolved that faculty members are advised to publish more papers in Scopus, web of science and SCI journals.

Agenda 10:

Discussion was taken up for NIRF Participation for the Academic year 2022.

Resolution:

It was resolved and approved to participate in the NIRF Ranking for the Academic year 2022.

Conclusion:

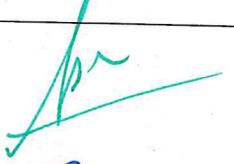
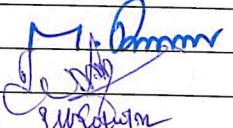
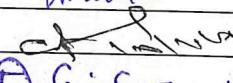
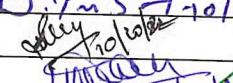
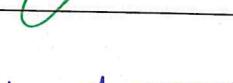
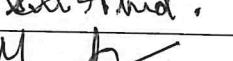
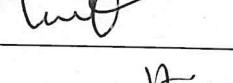
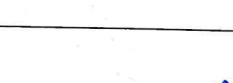
The IQAC Coordinator thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future endeavors of IQAC.

The Principal thanks all the members of the IQAC Committee members for their valuable suggestions and coordination.


IQAC COORDINATOR


PRINCIPAL

List of Members Attended the IQAC Meeting on 10.10.2022

S. No.	Composition of IQAC Members	Name	Designation	Signature
1.	Chair Person	Dr. P. Senthilkumar	Principal	
2.	Teachers	Dr. M. Prabu	HoD / SFE	
		Dr. K. Lakshmi	Prof./EEE	
		Dr. E. Vani	ASP / EEE	
		Dr. C. Anand	ASP / CSE	
		Dr. D. Gowri Shankar	AP / English	
		Dr. P. Sudha	Professor / Civil	
		Mr. R. Veeramani	ASP / ECE	
3.	Management Member	Dr. P. Kulandaivel	Principal K.S.R.I.T	
4.	Senior Administrative Officer	Mr. K. Venkatachalam	Administrative Officer	
5.	One Nominees each from Student / Alumni	Mr. S. Sohail Ahmed, III - IT	Student	
		Ms. V. Mohanapriya, BNP Paribas, Chennai.	Alumni	
6.	One Nominees each from Employers / Industrialists / Stakeholders	Mr. Keerthivasan Sivaramakrishnan HR-Virtusa Consulting Service Pvt. Ltd., Chennai.	Employer	
		Dr. M. Saminathan Proprietor Muthuram Laboratories Erode – 638 004.	Industrialists	
		Mr. K.N. Prabhakar SP Mani & Mohan Dairy India Pvt. Ltd., Erode – 638 104.	Stakeholder	
7.	IQAC Coordinator	Dr. R.V.M. Rangarajan, HoD / Mathematics	Convener	



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DATE: 05.12.2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING

Minutes of the Second IQAC meeting of held on 05.12.2022 at 11.30 a.m. in the IQAC Cabin, A-Block, Main Building.

At the outset, Dr. P. Senthilkumar, Principal, KSRCE and Chairperson, IQAC Committee extended a cordial welcome to all the members. He requested Dr. R.V.M. Rangarajan, IQAC Coordinator to conduct the meeting and to take up the agenda for discussion.

The coordinator, IQAC gave a brief presentation on the constitution, guidelines of the IQAC and its role. The IQAC cell was formed as per the regulations as prescribed by the NAAC.

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AGENDA:

1. External Academic and Administrative Auditing.
2. Internal Auditing.
3. Faculty skill Development Programmes.
4. Students Skill Development Programmes.
5. Roles and Responsibilities of Mentors.
6. ERP implementation and execution
7. Remedial measures for Slow Learners.

DISCUSSIONS:

The minutes of the Previous IQAC meeting and the action taken report were presented and approved by the members.

Agenda 1:

Discussion made on conduct of External audit for Academic and Administrative Audit for the academic year 2022.

Resolution:

The External auditing was conducted on 20.12.2022 & 23.12.2022. The External members audited all the NAAC Criterion files.

The Members present on 20.12.2022 are Dr. H.C. Nagaraj, Principal, NITTE, Meenakshi Institute of Technology, Bangalore, Dr. N.C. Shivaprakash, Department of Instrumentation, IISC, Bangalore.

The Members present on 23.12.2022 are Dr.A.M. Gonsai, Professor, Dept. of Computer Science, Saurashtra University, Rajkot, Gujarat

Agenda 2:

Planning for Regular Monthly Internal Auditing was discussed.

Resolution:

It was resolved and approved that, the regular monthly internal auditing will be conduct 10th of every month with effect from July 2022-23 onwards.

Agenda 3:

Discussion made on Faculty development programme (FDP).

Resolution:

It was resolved that, faculty contribution is the backbone of the institution, the management is kind enough to support the faculty to enhance the research activities by giving seed money for the improvement of the self and Institution to raise up at the greater heights. A web portal has been development to update the faculty contribution in the Web link : ksrce.wsplhosting.com.

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Resolution:

It was resolved that, Students are encouraged for the self development and research activities to promote higher studies, the institute has been created a web portal for the students achievements in the weblink : www.ssd.ksrce.ac.in

Agenda 5:

Discussion on the Roles and Responsibilities of Mentors.

Resolution:

It was resolved and approved that the, faculty are involved in the process of mentoring, every mentor is allotted with 20 students to take care of them. The responsibilities of the mentors are to provide career counseling, remedial coaching and motivation. The mentor also contacts and meets the parents of his / her mentees to discuss their progress and / or any other matter, as and when required.

Agenda 6:

Implementation of ERP - Entrepreneur Resource Planning and Execution.

Resolution:

It was resolved that the ERP coordinators for the concerned committees will be responsible to promote institutional functioning towards quality enhancement of academic and administrative performance through ERP of the institution.

Agenda 7 :

Discussion on Remedial measures for Slow Learner students.

Resolution:

It was resolved that, all the departments to make an Remedial measures to conduct evening coaching classes for the improvement of the students academic activity.

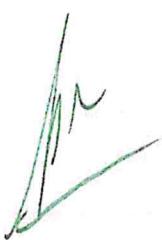
Conclusion:

The IQAC Coordinator thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future endeavors of IQAC.

The Principal thanks all the members of the IQAC Committee members for their valuable suggestions and coordination.

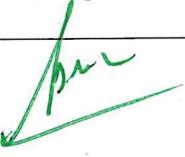
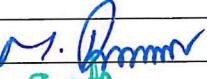
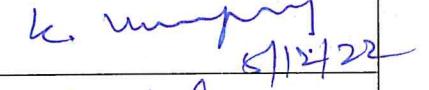
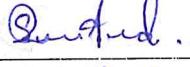
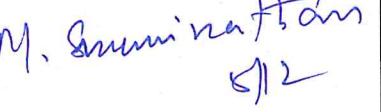


IQAC COORDINATOR



PRINCIPAL

List of Members Attended the IQAC Meeting on 05.12.2022

S. No.	Composition of IQAC Members	Name	Designation	Signature
1.	Chair Person	Dr. P. Senthilkumar	Principal	
2.	Teachers	Dr. M. Prabu	HoD / SFE	
		Dr. K. Lakshmi	Prof./EEE	
		Dr. E. Vani	ASP / EEE	
		Dr. C. Anand	ASP / CSE	
		Dr. D. Gowri Shankar	AP / English	
		Dr. P. Sudha	Professor / Civil	
		Mr. R. Veeramani	ASP / ECE	
3.	Management Member	Dr. P. Kulandaivel	Principal K.S.R.I.T	
4.	Senior Administrative Officer	Mr. K. Venkatachalam	Administrative Officer	
5.	One Nominees each from Student / Alumni	Mr. S. Sohail Ahmed, IV - IT	Student	
		Ms. V. Mohanapriya, BNP Paribas, Chennai.	Alumni	
	One Nominees each from Employers / Industrialists / Stakeholders	Mr. Keerthivasan Sivaramakrishnan HR-Virtusa Consulting Service Pvt. Ltd., Chennai.	Employer	
		Dr. M. Saminathan Proprietor Muthuram Laboratories Erode – 638 004.	Industrialists	
		Mr. K.N. Prabhakar SP Mani & Mohan Dairy India Pvt. Ltd., Erode – 638 104.	Stakeholder	
7.	IQAC Coordinator	Dr. R.V.M. Rangarajan, HoD / Mathematics	Convener	